

## WEDDING SERVICES AGREEMENT

This will confirm that I/we \_\_\_\_\_ have retained the professional services of Martin Frith, as Humanist Officiant for our Wedding Ceremony.

1. The date of the ceremony is: \_\_\_\_\_
2. The time the ceremony is to begin: \_\_\_\_\_
3. The location of the ceremony is: \_\_\_\_\_

4. The average length of the ceremony is 20 minutes and is dependent on such things as the words and music chosen by the couple. You are encouraged to personalize your ceremony (including vows) and approve the final version of your ceremony.
5. If your ceremony includes any special feature (e.g. sand ceremony, breaking of the glass, unity candle, etc), the couple is responsible for furnishing all equipment needed.
6. As a Humanist Officiant, I usually wear a black or blue suit with tie. I do not wear any religious vestments.
7. In the unusual event that I was sick or unable to attend, I have professional colleagues and would contact one of them.
8. It is the couple's responsibility to purchase a valid Ontario marriage licence prior to the ceremony and to have it present for the ceremony.
9. The Officiant understands that all wedding vendors (including Officiant) are hired by the couple. The Officiant assumes the couple has provided instructions to their vendors, including their photographer, related to their Wedding.
10. Starting your ceremony on time is important for everyone. I will arrive approximately 30 minutes prior to the scheduled start of your ceremony.
11. If there were to be a significant delay (15 minutes or more) in starting your ceremony, I may consider it necessary to shorten your ceremony and/or charge a late fee of \$75.00 for each 15-minute delay. In the case of an unusual and lengthy delay beyond 30 minutes, I reserve the right to reschedule to another time for an additional fee of \$200.
12. The Ceremony fee will be reviewed with you and is set out in the fee schedule.
13. Your wedding date is only considered confirmed with receipt of a non-refundable deposit of \$250.00 to be paid at the time of booking. The balance is to be paid prior to the start of your wedding or as otherwise agreed. In the unlikely event your wedding is cancelled within 30 days of your scheduled date, you are responsible for the full fee.
14. You are invited to provide me with feedback about my services at any point.

**Specific Permissions - I need to ask!**

15. I welcome your photos, videos and kind words following your wedding. In providing them, you consent to the potential use of your first names and/or photographs & videos specifically on my website or part of a social media/advertising campaign. **Please initial to acknowledge** \_\_\_\_\_.
16. I value our relationship and typically follow up with couples by 2 or 3 times by email the first year following your wedding. However, I need your agreement. **Please initial to opt in** \_\_\_\_\_.

I / we understand and accept these terms.

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Client(s) Signature

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Date

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Martin Frith, Officiant

1. ☐ If address is same; 2. Primary Contact: Partner A ☐ or Partner B ☐

Partner A (Groom or Bride)		
Name:		
Address:		
City:	Prov:	PCode:
Cell:	W Phone:	
Email:		
Occupation (For Register):		

Partner B (Bride or Groom)		
Name:		
Address:		
City:	Prov:	PCode:
Cell:	W Phone:	
Email:		
Occupation (For Register):		

<b>Wedding Venue Information:</b>	
Venue Name: _____	
Venue Address: _____ <small>Street Address</small>	
Venue Phone: _____	Rehearsal Date & Time: _____

Attendants (Partner A):	Attendants (Partner B):
1. (Witness) _____	1. (Witness) _____
2. _____	2. _____
3. _____	3. _____
4. _____	4. _____
5. _____	5. _____

<b>Additional Information:</b>
_____
_____
_____
_____

## Wedding Fees ~ 2014

Couple: \_\_\_\_\_

Your Wedding Ceremony Fee is dependent on a number of considerations such as location of your wedding venue & the inclusion of a rehearsal.

	Fee	Your Amount
<b>1. Standard Fee</b> Wedding venues in the City of Toronto (M Postal Code).	\$ 450.00	\$
<b>2. Travel - Wedding venues <u>outside</u> the City of Toronto</b> For wedding venues outside the City of Toronto, in addition to the standard fee an amount of \$ .75/km will be charged based on return trip. _____ x .75 = _____ <i>If you would like me to be present at your rehearsal, this amount would be doubled.</i>	\$	\$
<b>2a.</b> If your venue charges a parking fee	\$	\$
<b>3. Rehearsal</b> Most couples, if they have a rehearsal, will walk through the service on their own or with their wedding planner. If you would like me present, please add this amount.	\$ 150.00	\$
<b>4. Special Considerations - Wedding on Toronto Island</b>	\$ 100.00	\$
<b>5. Sub Total</b>		\$
<b>6. Add HST (13%)</b>		\$
<b>7. Total (Including HST)</b>		\$
<b>8. Less Non-Refundable Deposit</b>	\$ - 250.00	\$
<b>9. Balance</b> The balance is to be paid prior to the start of the wedding or as otherwise agreed.		\$

\_\_\_\_\_  
Client Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Martin Frith, Officiant



**Receipt** ☐ Deposit ☐ Full Fee

Payment may be Cash, Cheque (payable to Ceremonies With Choice), VISA, MasterCard or Email Money Transfer – Please circle)

Received with thanks from \_\_\_\_\_ on \_\_\_\_\_, 2014

The amount of \$ \_\_\_\_\_ for the above wedding ceremony. \_\_\_\_\_

Martin Frith



## ***Payment Option***

For your convenience, your ceremony fee may be paid by:

- Cash
- Credit Card (VISA / MC)
- Cheque
- PayPal,
- Email Money Transfer

If paying by credit card, please complete the information below.  
Cheques should be payable to: Ceremonies With Choice

*For VISA / MC payment, please complete the following. "Ceremonies With Choice" will appear on your statement.*

Card Number \_\_\_\_\_ Expiration \_\_\_\_ / \_\_\_\_ Amount \$ \_\_\_\_\_

Signature \_\_\_\_\_ Name on Card \_\_\_\_\_ Date \_\_\_\_\_

*For convenience, if you would like the balance of your wedding fee  
charged to your credit card, please sign below:*

\_\_\_\_\_  
*Signature*